

2024 Rental Questionnaire

Name:

Please provide the following information

for period 1 April 2023 to 31 March 2024

Rental income

Bank statements

Rental summary if you use a property management company

How long the property was rented out / available for rent

Rental Expenses

Rates and insurance

Mortgage interest

Property management fees

Repairs and maintenance

Motor vehicle and travel expenses

Details of improvements made to the property

Legal fees in relation to the property

Documents related to the sale or purchase of property

Solicitor settlement statement

Signed sell and purchase agreement

Chattel valuation documents

Registered valuation if applicable

Declaration

I accept responsibility for the accuracy and completeness of the information supplied in this questionnaire which is to be used in the calculation of my income from my property rental activities. You are not to complete an audit, nor do I wish to undertake a detailed review of my affairs in order to substantiate the accuracy of my information, and therefore you are not asked to provide any assurance on my financial statement. I understand your work can not be relied on to detect error and fraud and that you accept no liability for the accuracy and completeness of the information supplied by me. I further understand that the financial statements will be prepared at my request and for my purposes only and that you will not be liable for any losses, claims or demands by any third person. I also accept responsibility for all other records and information supplied to you other than those listed above. I accept responsibility for any failure by me to supply all relevant records and information to you.

Prepared By: **Full Name**

Designation: **Designation**

Signature: **Signature**